Healthcare interview success checklist

UWE Bristol | University of the West of England

☐ Interview date and time

- Make sure you know your interview date and time and are ready to start.
- You can join up to five minutes early and will be admitted when its your time. If for any reason you are unable to attend please let us know as soon as possible.
- Cancelling your interview with less than 72 hours notice may result in us being unable to offer you an alternative interview.

☐ Equipment, environment and ID check

- Ensure you have access to a computer with working camera and speakers in a suitable space without interruptions to allow you to focus on the interview. The interview is via Microsoft Teams – you will be sent a link to access the interview. Teams allows you to select or blur a background for your interview.
- Have your ID ready to show at your interview.

☐ Values Based Recruitment Framework

- Recruitment for courses in the School of Health and Social Wellbeing is informed by Health Education England's Values Based Recruitment Framework. The purpose of this framework is to ensure that we recruit students whose individual values and behaviours align with the values of the NHS Constitution.
- Make sure you read the framework and that your answers during the interview and any prepared answers demonstrate your understanding of this.

☐ Prepare

Research the relevant profession and professional bodies regulating that area. Here are some useful health and social care resources:

- Health Education England's Values Based Recruitment Framework
- Nursing and Midwifery Code: NMC Code
- Explore health and social care roles
- Learn more about becoming a nurse or midwife
- Information about the NHS constitution
- Information about becoming registered with the Health and Care Professions Council (HCPC)
- BASW social media policy
- Professional standards for Social Workers by Social Work England.
- Read the Code of Members' Professional Values and Behaviours.

☐ Complete required tasks

- If you have been asked to prepare an answer please ensure you do so and stick to any time limits given. This allows you to show us you can understand instructions and work to a deadline.

☐ Have a practice interview

- Have a practice interview with friends or family.

☐ Enjoy meeting the team

- The interviewing staff are all highly skilled and experienced professionals in their fields, they are passionate about their subject and want to understand your motivation and understanding of the profession. Most importantly they are all friendly, supportive and want you to have a great interview experience.

☐ Draw on your experience

- Reflect on relevant experience you have and draw on this in your answers.

☐ Dealing with nerves

- We know that it can be nerve wracking and for some it may be your first ever interview. Remain calm, have some water on hand, taking a sip can give you a moment to formulate your answer.
- There are no questions designed to trip you up, ask for clarification if needed or ask to move on and return to a question later.